



Call for Short Course Proposals

The organizers of the 13th International Conference on Acid Rock Drainage (ICARD) invite proposals for short courses to be presented at the Halifax Convention Centre in Halifax, Nova Scotia, Canada from September 16-20, 2024. Short courses offer participants an opportunity to enhance their knowledge, learn new skills, and better understand current standards and techniques through interactive instruction.

Important Dates

September 30, 2023: Call for short course proposals

January 15, 2024: Deadline to submit short course proposals

February 16, 2024: Notification of acceptance

August 15, 2024: Decision on short course feasibility based on registration numbers

Topics

Suggested short course topics include but are not limited to: environmental, social and governance (ESG) planning; water quality prediction and modelling; mine waste characterization and management; covers; water management and treatment, closure strategies; emerging technologies; climate risk and decarbonization; reducing, reusing, and reprocessing mine wastes.

Requirements for Short Course Proposals

Course Title: The title of the proposed course should be concise and accurately reflect the content of the course.

Lead Instructor: Identify one person as Lead Instructor. Future correspondence with the conference organizers will be conducted through the Lead Instructor, who will be responsible for communicating with the other instructors and short course participants.

Instructors: Instructors must have demonstrable expertise in the discipline (qualifications to be included in the proposal). Each instructor's role in the course should be clearly defined. Please list any previous short course experience.

Objectives: State the objectives of the course in a few sentences.

Description: The description, 250 words maximum, must cover the purpose of the course and the main topics to be discussed.

Outline: Include a concise listing of topics to be presented.

Preferred Course Length: Short courses are generally offered in half-day (4 hours), full-day (8 hours) or 2-day (16 hours) format.

Date:

The short courses will be held in the days prior to the conference. Two-day short courses will take place on Sunday and Monday, September 15-16. The one-day or half-day courses will be scheduled for Monday, September 16, with the possibility of some being held on Sunday, September 15, if there is a high demand for short courses.

Typical Schedule of a full-day short course:

08:00	Registration opens
08:30-10:00	Lectures
10:00-10:15	Break
10:15-12:00	Lectures
12:00-13:00	Buffet lunch
13:00-15:00	Lectures
15:00-15:15	Break
15:15-16:30	Lectures

Suggested Registration Fees (based on a minimum of 8 registrants):

- Half-day: Professionals: \$125 Students: \$50
- Full-day: Professionals: \$325 Students: \$150
- Two-days: Professionals: \$525 Students: \$250

These fees are based on the estimated minimum costs to cover room rentals, coffee breaks and buffet lunches, basic AV equipment (screens, computer projectors, laptop computers, laser pointers, podiums, and wireless microphones), power bars and extension cords, and flip charts. Complimentary WiFi (30 Mbps) is available in all meeting rooms and public areas of the Halifax Convention Centre. Rooms will be configured with participants seated at tables unless short course organizers request an alternate seating plan. Final enrolment limits may be set by the conference organizer based on budget and logistical constraints.

Short courses will only proceed if they break-even financially, typically with a minimum of 8 attendees. The final decision regarding the cancellation of any short course will be made by the conference chairs and the short course chair and will be announced no later than 30 days prior to the conference.

Products/Course Materials: List the products to be distributed and their format (e.g. hardcopy of course notes, PDF files distributed on thumb drives, etc.). Instructors will be responsible for producing course materials for distribution.

Special Needs: Please list any additional equipment or special requirements you need to run your course so these can be used to establish a final registration fee. Also list items that you expect participants to bring (laptop computers, for example).

ICARD does not cover travel expenses for short course organizers.

Surplus Sharing

Any short course surplus (revenues minus all expenses) will be split as follows:

1. 50% of surplus to ICARD
2. 50% of surplus to be paid out to the short course instructor

How to Submit

You must submit your proposal using the online submission form. Proposals sent by email will not be considered. Click the link below to begin:

<https://www.xcdsystem.com/cim/abstract/index.cfm?ID=Qa0Nut4>

Key Contact

If you have any questions, please email Guylaine Richard, CIM Professional Development Officer: grichard@cim.org